JESIP EMBEDDING

Working Together – Saving Lives

This document provides some high level information on the embedding process and the steps that should be taken to ensure your service has JESIP fully embedded.

Effective embedding of JESIP

The focus of the JESIP team for the past year has been to ensure that the JESIP ways of working are built into business as usual arrangements.

The ideal position is that JESIP is not referenced by name – but that it becomes the way we work, as a matter of routine. These are the expectations set by the Interoperability Board. There are now 4 key areas of JESIP which need to be embedded within each emergency service across the country.
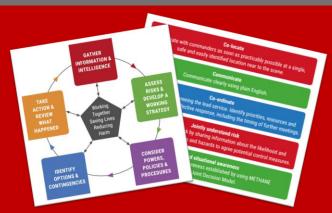
The task areas are:

Area 1: Policies, plans and procedures should have JESIP fully embedded

Area 2: Ensure JESIP Awareness, Training and Exercising arrangements are in place

Area 3: Increase the use of JOL and embed into culture

Area 4: Local structure to support the embedding of JESIP including Roles and Responsibilities

Area 1: Policies, plans and procedures should have JESIP fully embedded

Services should ensure that they have the JESIP models and ways of working fully integrated into relevant policies, plans and procedures.

Plans would include, but are not limited to:

- Local operational response plans
- Command and control procedures
- Emergency and major incident plans

How do services do this?

- Ensure relevant documents contain the principles for joint working, the Joint Decision Model (JDM) and M/ETHANE. IIMARCH should be included for briefings, or plans may even be written around this format. These can be obtained from the JESIP website here.

- All single sector models that perform the same function as a JESIP one, should be replaced with the relevant JESIP model.

- Ensure that a process is agreed and documented for sharing lessons onto JOL Online.

- Read the Joint Doctrine: The Interoperability Framework

- Read page 6 of the JESIP Embedding Checklist here for a list of advisory steps/actions to effectively ensure your service is compliant

Please contact the JESIP team on contact@jesip.og.uk if you have any queries.

Area 2: Ensure JESIP Awareness, Training and Exercise Arrangements are in place

Services must ensure that the appropriate training, awareness and exercising arrangements have JESIP learning outcomes or exercise objectives embedded into them.

The key training and awareness requirements are below. We have included hyperlinks where necessary.

Training	What products can be used to deliver?
All frontline responders and control room staff should be provided with **annual** awareness of JESIP	• The JESIP All Staff eLearning package • The JESIP All Staff Classroom Presentation • Watch the JESIP training film (16 mins long) • Services can also create their own packages but they should include the JESIP Learning Outcomes
Commanders, control room managers and supervisors should attend a multi-agency training course **every three years**	• The JESIP Command packages • Watch the JESIP training film • Services can also create their own packages but they should include the JESIP Learning Outcomes
All commanders should attend (and be recorded as attending) a multi-agency exercise incorporating JESIP objectives **every 3 years**	• The JESIP Exercise Assurance Framework should be considered by services as a partnership model for delivery • Use the JESIP Exercise Objectives Template • Use the JESIP Umpire Evaluation template • Watch the JESIP training film
Ensure that **multi-agency debriefs** occur and that lessons that have a multiple agency impact are always logged on JOL Online - the only national repository for this	• Ensure that a multi-agency Memorandum of Understanding (MoU) is in place with local partners which references debrief processes • Read the Guidance to Create an MoU • Use the JESIP Multi-agency debrief template • Read JOL FAQ's document • Read JOL Guidance • Familiarise with JOL process chart • Read the JOL section of the JESIP website.
The **JESIP App** should be pre-loaded onto all service mobile devices. It is a virtual aide memoire and will assist responders at incidents and in training scenarios	• The JESIP App can be obtained here. It is available on all major platforms.

For a useful checklist on the embedding activity that should occur that will help with this activity, please read the **JESIP Embedding Checklist.**

> *"In 2017 the UK experienced an unprecedented number of major incidents which required a multi-agency response… these incidents highlighted the <u>importance of JESIP</u> for all emergency responses and demonstrated that, <u>when the JESIP principles are used effectively, the response is more effective"</u>*
>
> **Rt Hon Ben Wallace MP & Rt Hon Nick Hurd MP**
> **(July 2018 – Letter to emergency services Chief Officers)**

Area 3: Increase the use of JOL and embed into culture

Joint Organisational Learning (JOL) needs to be embedded so it is the standard for multi-agency learning. We need to ensure that we identify what worked well, in addition to what didn't work so well, at incidents and in training. This is to ensure that we identify what steps need to be put in place to ensure we all learn and improve future response.

Documents are available for download on the JESIP website to assist with embedding Joint Organisational Learning. These documents are:

- **JESIP Exercise Objectives** – These are objectives that can be used during the planning phase of an exercise to ensure interoperability is tested appropriately.
- **JESIP Umpire Evaluation Sheet** – To ensure that during an exercise, umpires observe the relevant activities and provide feedback on interoperability
- **JESIP Multi-Agency Debrief Template** – An aide memoire to be used a part of a multi-agency debrief, to ensure that lessons relating to interoperability are identified and discussed.

All multi-agency lessons and notable practice identified following an incident, exercise or training session, should be shared via JOL Online. The JOL Single Point of Contact (SPoC) has responsibility on behalf of their organisation/Local Resilience Forum to oversee this process.

As the recipient of all JOL communications from the centre, the JOL SPoC should ensure that information is shared across their organisation.

Area 4: Local structure to support the embedding of JESIP including Roles and Responsibilities

The roles of JESIP Strategic, Training Lead and JOL SPoC need to be in place across all emergency services, with the holders of these roles being familiar with their specific responsibilities. A process should also be in place to pass on the role when a person leaves post.

It is imperative that staff are provided with a thorough handover when they commence the role. The roles and responsibilities document can be found on the website under Downloads and then Documents of Interest or click the image on the right.

Click this image to read

We have created a lot of tools to assist with embedding JESIP and we would therefore urge services to make use of them.

If you have any queries with embedding or wish to receive a further assurance visit, please do not hesitate to contact the JESIP team on contact@jesip.org.uk.