JESIP Roles and Responsibilities

To assist with the continued embedding and management of JESIP by services locally, it is imperative that services have and maintain the key roles that have direct responsibility for the oversight, delivery and embedding of all JESIP activities locally.

The JESIP roles are:

- Strategic Lead

- Training Lead

- JOL SPoC(s)

Where not already done so, we would advise adding the roles into existing role profiles or writing the requirement to maintain these roles into relevant service policies and procedures. This will help to ensure that the JESIP roles are robustly embedded.

Roles & Responsibilities of JESIP Strategic Leads

JESIP strategic leads form a consistent national network across all emergency services and a link from the local level to the national JESIP governance arrangements.

For their service, strategic leads should:

- Have an appropriate level of delegated authority to make strategic level decisions with regards to interoperability on behalf of their organisation
- Have responsibility for implementation and embedding JESIP within their service, ensuring the JESIP principles and ways of working are taught on initial training, promotion and via a robust Continuous Professional Development pathway for all staff
- Have responsibility for providing clear lines of evidence supporting compliance with JESIP, where requested, during any inspection review or assurance process
- Have responsibility for ensuring the recording and reporting of interoperability lessons identified through doctrinal reviews, training, testing & exercising and incidents (via JOL Online); and
- Be a strategic point of contact with accountability for delivery and implementation of recommendations from Joint Organisational Learning
- Nominate appropriate members of staff to undertake the training lead and JOL SPoC roles, ensuring that they are fully aware of their responsibilities as detailed in this JESIP Roles and Responsibilities document
- Ensure there is a local agreement across all LRF partners locally to share lessons and notable practice on JOL Online.

Roles & Responsibilities of JESIP Training Leads

JESIP training leads are nominated by the JESIP strategic lead and have responsibility for leading on the delivery of JESIP training and awareness throughout the organisation and in partnership with other emergency responders.

The JESIP training lead should:

- Have an appropriate level of delegated authority to ensure that specific JESIP training courses and awareness sessions are written into services' locally mandated L&D strategy and training delivery plans
- Have an awareness and understanding of the Joint Doctrine: The Interoperability Framework
- Ensure annual awareness is received by all frontline and control room staff in the organisation
- Ensure that commanders, control room managers and supervisors attend multi-agency training courses that deliver the JESIP learning outcomes every 3 years
- Maintain records of individuals' attendance at courses and awareness sessions and provide evidence to inspectorates and the Interoperability Board when requested
- Ensure that commanders, control room managers and supervisors attend multi-agency exercises which incorporate the JESIP Exercise Objectives every 3 years.
- Maintain records of individuals' attendance at multi-agency exercises and provide evidence to inspectorates and the Interoperability Board when requested
- Work with internal departments and partner agencies to ensure that all services develop a formal, written multi-agency agreement for Joint Organisational Learning (e.g. a Memorandum of Understanding) agreed locally and signed off by their respective Local Resilience Forum
- Be responsible for the implementation of recommendations from Joint Organisational Learning (JOL) in a training and exercise environment

Roles & Responsibilities of JESIP JOL SPoC

JESIP JOL SPoC(s) are nominated by the JESIP strategic lead. They are responsible for inputting lessons identified and notable practice onto JOL Online, either on behalf of their organisation or the LRF where such an agreement exists.

The JESIP JOL SPoC(s) should:

- Have access to Resilience Direct and have a JOL Online Account
- Have an awareness and understanding of the Joint Doctrine: The Interoperability Framework
- Have an awareness and understanding of the JOL Guidance
- Be able to identify relevant Lessons Identified or Notable Practice from debriefs that fall within the scope of JOL
- Ensure that where JOL Action Notes and other JOL information is communicated to organisations or LRFs, then it is effectively implemented
- Have responsibility for managing the organisation's generic JOL mailbox
- Promote the JOL SPoC role and be a point of contact for other staff within the organisation who input Lessons Identified or Notable Practice onto JOL Online
- Have responsibility for ensuring all communications regarding JOL are shared with relevant staff within their organisation/LRF
- Where any responder agency changes their JOL SPoC, they should inform the national JOL coordinator with their contact details. This will ensure the contact database remains current

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