

This aide memoire may be helpful as an aide to gather information prior to submitting Notable Practice onto the JOL Application.

Summary of issue	<i>The main title or heading of the issue including a brief summary of the issue</i>
Background	<i>These may include issues related to interoperability and encompass any of all of the JESI principles</i>
Key Issues	<i>Detail the key issues and any initial problems around ways of joint working prior to the identification of this notable practice</i>
What you did/what should be done	<i>Taking into consideration the issue, background and key issues – what did you actually do (or should be done) to successfully implement this notable practice?</i>
Outcomes/expected outcomes	<i>Detail the outcomes of the implementation of this notable practice. Identify the real benefits ‘on the ground’ for beneficial and improved interoperability between services involved.</i>
Resource requirements	<i>Provide details of resources require to identify and implement this notable practice. This includes time, people, cost, consultation etc.</i>
Other services where involved	<i>Provide details of how and what other services had on the design, development and implementation of this notable practice</i>
Where there any barriers and if so how were they overcome	<i>Where there any barriers to the implementation of this notable practice. This may include culture, current working practices, finance, capacity and/or capability to implement</i>
Critical success factors	<i>The main critical success factors may include getting organisational ‘buy in’, continuous engagement with partners, sharing of information/intelligence protocols, joint local doctrine, consistently training and exercising with partners and measuring effectiveness ‘on the ground’</i>

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